

# ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664)

Website:www.acop.edu.in, Email:office@acop.edu.in

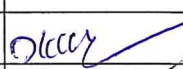
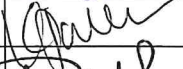

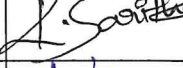
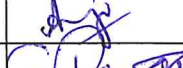
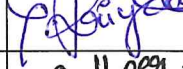
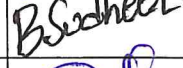

Date: 05-08-2022

## CIRCULAR

A meeting of the Hostel Committee will be held on 06-08-2022 at 2:00PM in the Seminar Hall of Aditya college of Pharmacy. All the members of the Hostel Committee are requested to attend the meeting without fail.

## AGENDA

1. Finalizing the food menu in north and south menu
2. To conduct periodic meetings with students to address grievances.
3. Maintenance of hygiene in hostel

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Dr. K. Ravishankar	Principal	Chairman	
2.	K. Pakeeraiah	Assistant Professor	Convener	
3.	P.L.Prasada Rao	Chief Warden (Boys Hostel)	Member	
4.	K. Saritha	Chief Warden (Girls Hostel)	Member	
5.	Dr. K. Anju Abraham	Assistant Professor	Member	
6.	Gadi Priyanka	III Pharm D	Student Member	
7.	Boddeti Sudheer	IV B.Pharm	Student Member	
8.	V. Geethika	IV Pharm D	Student Member	

  
Convener

  
Principal

# ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664)

Website:www.acop.edu.in, Email:office@acop.edu.in

---

Date: 06-08-2022

## MINUTES OF MEETING OF THE HOSTEL COMMITTEE

HELD ON Dt: 06-08-2022 AT 2:00PM

A meeting of hostel Committee was held on 06-08-2022 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. Dr. K.Ravi Shankar, Chairman presided over the meeting.

### AGENDA

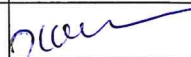
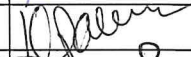

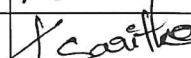
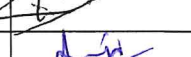

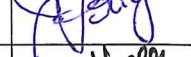

1. Finalizing the food menu in north and south menu
2. To conduct periodic meetings with students to address grievances.
3. Maintainance of hygiene in hostel.

The meeting of hostel committee commenced with a welcome by Dr.K.Ravi Shankar , the chairmanof the hostel committee. Mr P.L. Prasad Rao , Chief Warden of Boys hostel and Mrs.K.Saritha, Chief warden of girls hostel presided over the meeting. Mr P.L. Prasad Rao read out the agenda put forth for discussion.

### MINUTES

- The chief warden (boys hostel) read out the previous menu they are following in the hostel and asked for the necessary changes in that menu as per the student request. The chairman of the committee suggested necessary changes to be followed as per the students request.
- The committee also decided to conduct periodic meetings in hostel presiding faculty and hostel warden for addressing grievances especially 1<sup>st</sup> year students if they are facing any ragging issues or harassments from seniors.Any other grievances or complaints if the student wants to get to notice of staffs.
- The chief warden of girls hostel mentioned about the complaints she received from students regarding lack of hygiene in hostel.The chairman expressed his support in this case as maintaining hygiene very important for students health.

**The following members of Internal Complaint Committee attended the meeting:**

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Dr. K. Ravishankar	Principal	Chairman	
2.	K. Pakeeraiah	Assistant Professor	Convener	
3.	P.L.Prasada Rao	Chief Warden (Boys Hostel)	Member	
4.	K Saritha	Chief Warden (Girls Hostel)	Member	
5.	Dr. K. Anju Abraham	Assistant Professor	Member	
6.	Gadi Priyanka	III Pharm D	Student Member	
7.	Boddeti Sudheer	IV B.Pharm	Student Member	
8.	V. Geethika	IV Pharm D	Student Member	

  
**Convener**

  
**Principal**